



SITE PLAN EXTENSION APPLICATION INSTRUCTIONS

General Information

1. Site plan approval shall be effective for a period of one year. If a building permit is not obtained within that year, then the site plan approval shall expire. Site plan approval can be extended up to two times, for one year in length each in accordance with Section 6.1.3 of the Township's Zoning Ordinance.
2. Complete application submittal packages shall be filed with the Planning Division at least 28 days before the scheduled meeting. Planning Commission meetings are held the second and fourth Tuesday of every month at 7:30 P.M.
3. Applications must be submitted on the attached completed application with all information typed or printed in ink along with the following:
 - a. It is the obligation of the applicant to show good cause for the granting of the requested extension. Please attach responses to the following factors, which the Planning Commission shall consider in its determination of whether good cause exists:
 - i. The extension shall be based on evidence from the applicant that the development shall commence construction within the extension period.
 - ii. The applicant has demonstrated that needed utility services have been delayed.
 - iii. The applicant has demonstrated that technical reviews of the final site plan have raised unforeseen development problems.
 - iv. The applicant has demonstrated that unforeseen economic events or economic conditions have caused delays.
 - v. The approved plan to be extended is in compliance with all current site plan criteria and current ordinances, laws, codes and regulations.
 - vi. There is no pending zoning ordinance which would substantially change the requirements of the approved plan.
 - b. Any other information which the applicant feels will aid the Township in reaching its decision.
 - c. There is a \$100.00 fee for each site plan extension request.

If you have any questions, please contact the Community Development Department at (248) 451-4876.